

2009 Institute for Organizational and Business Development  
Agenda At-A-Glance

Day One: 10/26/2009	ACTIVITY/TOPIC	DESCRIPTION
11:00am to 12:00pm	Registration	
12:00pm to 12:15pm	Welcome (lunch)	Welcome and Introduction of Keynote Speaker
12:15pm to 1:00pm	Opening Plenary	Stages of Entrepreneurial Development: Implications for Adapting an Entrepreneurship Framework For SWCN Organizations <i>Participants will learn about a model of development for entrepreneurship, including key stages in the process of launching an entrepreneurial vision. They will be challenged to consider they can adapt entrepreneurial practices within their own organizations as a means of building infrastructure and planning for sustainability.</i>
1:00pm to 1:15pm	Introductory Session	Wellness Exercise
1:15pm to 2:15pm	General Session	Introduction to WRAP and Organizational WRAPs  <i>Speakers will introduce the overall framework for the 2009 Institute in which participants will use small group sessions to begin applying information gained in the workshops and general sessions in an organizational WRAP. Participants will discuss how WRAP can be adapted for their organizations, with an emphasis on distinguishing elements between a personal WRAP and an organizational WRAP framework. Participants will begin considering areas of focus for each participating SWCN which they can take back to their Boards of Directors following the Institute.</i>
2:15pm to 2:30pm	BREAK	BREAK
2:30pm to 4:00pm	Plenary/Working Session	Building Leadership and Capacity for Partnership Development: New Ways to Think About Sustaining and Growing the Organization <i>Participants will learn and actively engage in discussion about what partnership development means. Issues for discussion will include how to expand thinking about who potential partners may be, what skills are necessary to engage effectively partnership development, and how focusing on developing partners can assist in organizational sustainability. Participants will identify strategies for making partnership development a priority, including ways to mentor organizational staff and recognize potential in relationship building.</i>
4:15pm to 5:15pm	Small Group Working Session	Creating the Toolbox for your Organizational WRAP  <i>Participants will engage in small group discussion on the essential elements of a WRAP for Organization Toolkit. An interactive activity will allow participants to understand the WRAP Model for organizations and exchange peer knowledge on strategies that have facilitated progress or heeded success.</i>
5:15pm to 6:30pm	<i>break out rooms available for informal networking--reading materials &amp; newspaper to write your thoughts/suggestions/new learning</i>	
	DINNER ON YOUR OWN	DINNER ON YOUR OWN

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Day Two: 10/27/2009	8:30am to 3:30pm	Topic
8:00am to 8:30am	Registration	Registration
8:30am to 8:45am	Opening Session	Wellness Exercise
8:45am to 9:15am	Plenary	How to Know When Our Organization Is Doing Well <i>Participants will learn about the tools that can assist them in the assessment of their organization's capacity to address challenges across a spectrum of issues. A mock scenario will be introduced that will allow participants to engage in hands on problem solving and application the WRAP Model to assess organizational challenges and effective means to address common problems encountered by most businesses.</i>
9:15am to 10:15am	Small Group Working Session	Meeting Challenges Head On: Common Issues Facing Non-Profits <i>The familiar roundtable model will be used to exchange knowledge and insight on how to address issues identified from Day One. Each table will receive a list of the challenges participants are eager to learn how to address effectively, efficiently and at little to costs. Meeting experts will be on hand to offer insight and expertise on similar areas of concern from their business management experience.</i>
10:00 am to 10:15am	BREAK	BREAK
10:15am to 12:00pm	Two break-out sessions	Workshops
	Track 1: Financial Development and Sustainability	Keeping the Fiscal House in Order: With a pre- and post test (use team format, jeopardy format) and build in the speaker points.  <i>The presenters will focus on strategies and tools for building financial accountability within the non-profit structure. Participants will engage in interactive activities to build understanding and knowledge that they can use in their organizational WRAPs to promote financial sustainability for organizations at various stages of development.</i>
	Track 2: Organizational Development and Transition Planning	"Crisis, What Crisis?" Preparing for and Managing Conflict  <i>What strategies do you have that can be incorporated into your toolbox? This interactive workshop will put theory into practice as participants use role playing to exercise knowledge gained from the meeting this far. Participants will be given a mock scenario and asked to resolve concerns identified by the group that employs WRAP for Organizations. The exercise will also allow an opportunity to integrate cultural influences when demonstrating knowledge acquired and expertise they already possess.</i>
12:00pm to 1:15pm	LUNCH ON YOUR OWN	LUNCH ON YOUR OWN <i>(break out rooms available for informal networking--reading materials &amp; newsprint to write your thoughts/suggestions/new learning)</i>
1:15pm - 1:45pm	General Session	Statewide Consumer and Family Network TA Center

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		<i>Policy Research associates, inc of Albany New York was awarded the technical aassistance contract for the Statewide Consumer and Family Network Program. Key staff will introduce the philosophy, focus, and processes for accessing technical assistance for the Statewide Consumer Network Grant Program.</i>
1:45pm to 3:15pm	Small Group Working Session	Dancing with WRAP: The Road Home
		<i>Participants have spent two days compiling data that will be used to create a toolkit, what can you take home and share with others? After acquiring the "how to" of the exercise, participants will convene into small groups to create an action plan for their organization.</i>
3:15pm to 3:30pm	BREAK	BREAK
3:30pm to 3:45pm	General Session	Wrap up and Closing
3:45pm to 4:30pm	Meeting with New Grantees	
<i>3:45pm to 4:30pm</i>	<i>break out rooms available for informal networking--reading materials &amp; newsprint to write your thoughts/suggestions/new learnin</i>	

Speakers
NOTAC (UACF)
Neal Brown , Branch Chief, Community Support Programs Branch, SAMHSA/CMHS
Gary Sheehan
Introduced by Risa Fox      Speaker, Steve Kiosk, NAMI Star Center
Jane Winterling and Maureen Marrin
BREAK
Debbie Whittle, National Empowerment Center
Facilitator: Sherry Jenkins Tucker
DINNER ON YOUR OWN

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Possible Speaker
NOTAC (UACF)
Steve Kiosk
Maureen Marrin
Facilitators: Can Truong and John Aldam
BREAK
Victor Luna and Anne Marie Ruvelas, CSPNJ
Casey A. Karges and David A. Hubbard, J.D. of The Mediation Center
LUNCH ON YOUR OWN
LaVerne Miller and Chan Noether, Co-Directors of the Consumer & Family Network TA Center

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Facilitators: Jane Winterling and Doreen Mills
BREAK
Mary & Wanda
Mary & Wanda